

## Biometric use

We use biometric data to support entry to our building for staff only. The information we use is identifying code based on a scan of a fingerprint, with staff name and job role. A fingerprint scan will be checked against a log of staff profiles.

This information is shared with our system provider who works for us under contract. The school is the data controller. Our legal basis for using personal data for this purpose is explicit consent. As we are relying on your consent you can withdraw consent at any time by contacting the school office.

This information will be deleted when the staff member ceases employment, or when consent to use it is withdrawn.

No personal information is routinely available outside of the UK. Should a transfer of personal information be necessary we will only do so where it is permitted by law and where appropriate safeguards are in place.

For information about your rights in relation to this use of your personal information please see section 5 of our overarching privacy notice.